**ENGLISH I (FUNCTIONAL ENGLISH)**

**Credit Hrs 3+0**

**Objectives:**Enhance language skills and develop critical thinking.

**Course Contents:**

Basics of Grammar

Parts of speech and use of articles

Sentence structure, active and passive voice

Practice in unified sentence

Analysis of phrase, clause and sentence structure

Transitive and intransitive verbs

Punctuation and spelling

**Comprehension**

Answers to questions on a given text

**Discussion**

General topics and every-day conversation (topics for discussion to be at the discretion of the teacher keeping in view the level of students)

**Listening**

To be improved by showing documentaries/films carefully selected by subject teachers

**Translation skills**

**Urdu to English**

**Paragraph writing**

Topics to be chosen at the discretion of the teacher

**Presentation skills**

Introduction

*Note: Extensive reading is required for vocabulary building*

**RECOMMENDED BOOKS:**

**1. Functional English**

**a) Grammar**

1. Practical English Grammar by A.J. Thomson and A.V. Martinet. Exercises 1. Third edition. Oxford University Press. 1997. ISBN 0194313492

2. Practical English Grammar by A.J. Thomson and A.V. Martinet. Exercises 2. Third edition. Oxford University Press. 1997. ISBN 0194313506

**b) Writing**

3 Writing. Intermediate by Marie-Christine Boutin, Suzanne Brinand and Francoise Grellet. Oxford Supplementary Skills. Fourth Impression 1993. ISBN 0 19 435405 7 Pages 20-27 and 35-41.

**c) Reading/Comprehension**

4. Reading. Upper Intermediate. Brain Tomlinson and Rod Ellis. Oxford Supplementary Skills. Third Impression 1992. ISBN 0 19 453402 2.

**d) Speaking**